

# AIA® Document G701® – 2017

## Change Order

<b>PROJECT:</b> <i>(Name and address)</i> Softball Complex Sulphur Springs Park Madison County, Mississippi	<b>CONTRACT INFORMATION:</b> Contract For: General Construction Date: 06 May 2024	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 003 Date: 16 June 2025
<b>OWNER:</b> <i>(Name and address)</i> Madison County Board of Supervisors 146 W. Center St., Canton, MS	<b>ARCHITECT:</b> <i>(Name and address)</i> JH&H Architects Planners Interiors PA 1047 N. Flowood Dr., Flowood, MS	<b>CONTRACTOR:</b> <i>(Name and address)</i> England Enterprises, Inc. 8295 Wildwood Rd., Vaughan, MS

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Slope work for drainage improvements (PCR 08): \$5,920.41

Import of 2,000 cy of topsoil due to unsatisfactory material (PCR 11): \$80,057.00

Additional 300 cy of topsoil due to expanded scope of work in Change Order No. 02 (PCR 11): \$18,000.00

Additional 102 cy of topsoil to complete balance of site at \$60/cy unit price (PCR 13): \$6,120.00

Additional Contractor overhead due to delayed Notice to Proceed (PCR 11): \$17,633.00

Subtotal: \$127,730.41

Balance of Individual On-site Wastewater Treatment System (to be subtracted from Change Order No. 003 subtotal): \$422.00

Total Change Order No. 003 (to be added to the Contract Sum): \$127,308.41

The original Contract Sum was	\$ 1,822,000.00
The net change by previously authorized Change Orders	\$ 106,217.45
The Contract Sum prior to this Change Order was	\$ 1,928,217.45
The Contract Sum will be increased by this Change Order in the amount of	\$ 127,308.41
The new Contract Sum including this Change Order will be	\$ 2,055,525.86

The Contract Time will be increased by eighty-five (85) days.

The new date of Substantial Completion will be 30 June 2025

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

JH&H Architects Planners Interiors PA

ARCHITECT *(Firm name)*

SIGNATURE

Joshua Jeffcoat, Architect

PRINTED NAME AND TITLE

DATE

England Enterprises, Inc.

CONTRACTOR *(Firm name)*

SIGNATURE

David England, President or Leana England, Treasurer

PRINTED NAME AND TITLE

DATE

Madison County Board of Supervisors

OWNER *(Firm name)*

SIGNATURE

Gerald Steen, Board President

PRINTED NAME AND TITLE

DATE

# England Enterprises, Inc.

## General Contractors

8295 Wildwood Road  
Vaughan, MS 39179  
601.906.0218  
englandenterprisesinc@gmail.com

March 20, 2025

Mr. Josh Jeffcoat  
JH&H Architects  
1047 North Flowood Drive  
Flowood, MS 39232-9533

Re: 21-027B Softball Complex, Sulphur Springs Park  
**Proposed Change Request 8:**  
Slope, tree removal, silt fence to improve drainage **\$5,920.41 plus 10 days**

Josh,


As discussed during the March 11, 2025 OAC meeting, we propose to tie the slopes between the lake and softball field into the natural ground, remove three dead trees and install hydroseeding in this area to improve drainage and assist in utilizing the extra dirt removed from the new softball field. This extra work will also require the relocation of one of the silt fences.

The cost for this additional work can be partially funded by the balance in the Owner's Contingency Allowance (\$8,672.28 assuming PCR 7 is approved). A copy of S & S Excavation's proposal of \$6,185.94 for silt fence and tree removal is attached. BF Hydroseeding's price is 14 cents per square foot to install hydroseeding over an additional 52,000 square feet of ground for a cost of \$7,280.

The total these two costs (\$13,465.94), less the current contingency balance (\$8,672.28), leaves a total of \$4,793.66. This amount is subject to markup for overhead & profit fees as well as additional taxes and insurance bringing the total for this change after the contingency credit to **\$5,920.41**. A copy of our cost estimate is attached for your review.

Also, we request an additional ten (10) days be added to our contract for this work. If you have any questions, give me a call. Please let us know at your earliest convenience if we are to proceed with this work so we may get it scheduled.

Thanks,



David England

Attachment  
S & S Excavation proposal 3.16.2025

# England Enterprises, Inc.

# Estimate

8295 Wildwood Road  
Vaughan, MS 39179-9566  
662-673-1644, fax 1646  
englandenterprisesinc@gmail.com

Date	Estimate #
3/20/2025	PCR 8

Name / Address
<b>Madison County</b> <b>Drew Ridinger</b> <b>Sulfur Springs Softball Field</b> <b>J H &amp; H</b>

			Project	
Item	Description	Qty	Cost	Total
01002 / Insurance ...	Insurance/MO (\$3800 full mo 2022)		150.00	150.00T
01002.1/ Job Insur	Job Specific Insurance		100.00	100.00T
01003 / bonds	Bonds		150.00	150.00T
02210 / dirtwork	Dirtwork		6,185.94	6,185.94T
02114 seed / seedi...	Seeding per sf	52,000	0.14	7,280.00T
01111 / contingen...	Contingency Remaining		-8,672.28	-8,672.28T
	Subtotal			5,193.66
18003 / overhead	Overhead and Profit		10.00%	519.37T

**S&S Excavation, LLC**  
**P.O. Box 363**  
**Benton, MS 39039**

## COST ANALYSIS FOR ADDITION ITEM OF WORK

ITEM NO.	Description	Units	Total Cost
	In order to tie slopes into natural ground to eliminate the existing berm that redirects water to given locations in the slope that have caused scowls the silt fence need to be relocated and trees removed.	Lump Sum	\$ 6,185.94

Labor	Equipment	Rent	Materials	Subcontractor	Total
\$ 598.08	\$ 1,033.50	\$ -	\$ -	\$ 3,747.50	\$ 5,379.08

Net Overhead & Profit 15% \$ 806.86

\$ 6,185.94

Contractors Tax 0% 0

\$ 6,185.94

Bond 0% 0

\$ 6,185.94

## STATEMENT OF JUSTIFICATION FOR THIS CONTRACT MODIFICATION

Relocate silt fence to extend slopes

**LABOR**

Description	Quantity	Units	Unit Rater/Hr	Hours	Total
Forman/Superintendent	1	EA	\$ 33.00	8	\$ 264.00
Operator	1	EA	\$ 23.76	8	\$ 190.08
Labor	1	EA	\$ 18.00	8	\$ 144.00
Total					<u>\$ 598.08</u>

**EQUIPMENT**

Description	Quantity	Units	Unit Rater/Hr	Hours	Total
Trackhoe	1	EA	\$ 179.00	3	\$ 537.00
Off Road Truck	1	EA	\$ 165.50	3	\$ 496.50
Total					<u>\$ 1,033.50</u>

**Subcontractor**

Description	Quantity	Units	Unit Rate	Total
Dump Truck	8	HR	\$ 90.00	\$ 720.00
Silt Fence	865	LF	\$ 3.50	\$ 3,027.50
				<u>\$ 3,747.50</u>

**MATERIAL**

Description	Quantity	Units	Unit Rate	Total
				<u>\$ -</u>





PAUL J. BAGLEY, AIA, LEED AP  
A. BRUCE WOOD, AIA  
RANDALL A. LEWIS, AIA, CSI  
BENJAMIN A. HALL, LEED AP  
BEN R. KITCHENS, AIA, LEED AP  
ADAM R. HAVER, AIA, CSI  
D. TAYLOR STEWART, CSI

15 April 2025

Mr. Greg Higginbotham, County Administrator  
Madison County, Mississippi  
125 West North Street / P.O. Box 608  
Canton, Mississippi 39046

Madison County  
Board of Supervisors

APPROVED

Date: April 21, 2025

Re: Softball Complex Sulphur Springs Park  
Madison County Board of Supervisors  
JHH No.: 21-027B

Mr. Higginbotham:

Enclosed is a proposed change request from England Enterprises, Inc. for the Sulphur Springs Softball Complex. The change includes the following items:

The topsoil originally designated to be utilized for this project was not satisfactory. As the attached letter indicates, the price of \$80,057.00 is for 2,000 cubic yards (originally included in the project) to be sourced and delivered to the site. An additional 18 days associated with this change have been requested as well. We recommend acceptance of the Contractor's request of additional money and time associated with the procurement of the topsoil.

In addition to the topsoil referenced above, several areas of work were added to the scope of work for erosion repair and regrading. The additional estimated 300 cubic yards at \$18,000.00 (maximum) is for these areas. A unit price of \$60.00/cubic yard was established on bid day. We recommend acceptance of the Contractor's request for additional money associated with the areas of improvement included in the scope of work after award of the bid.

Commencement of the project was delayed until approval from the Mississippi Department of Environmental Quality (MDEQ) was provided. This delay was no fault of the contractor, but due to the MDEQ's delayed response (approval has typically been a 6-8-week process). We agree with the Contractor's request for money for additional time that could not be anticipated on bid day, thus we recommend acceptance of the proposal for overhead in the amount of \$17,633.00.

The items indicated above total \$115,960.00 and extend the project's substantial completion to 30 June 2025. We agree with the cost and time associated with each as stated above. Let us know if you have any questions or would like to discuss them further.

JH&H Architects Planners Interiors  
A Professional Association

1047 N Flowood D  
Flowood, MS 39

o 601.948.4

f 601.355.6

e jhh@jhharchitects.com

w jhharchitects.com

Sincerely,

JH&H ARCHITECTS | PLANNERS | INTERIORS PA

  
Joshua M. Jeffcoat, NCARB  
Project Architect

# England Enterprises, Inc.

## General Contractors

8295 Wildwood Road  
Vaughan, MS 39179  
601.906.0218  
englandenterprisesinc@gmail.com

April 15, 2025

Mr. Josh Jeffcoat  
JH&H Architects  
1047 North Flowood Drive  
Flowood, MS 39232-9533

Re: 21-027B Softball Complex, Sulphur Springs Park  
**Proposed Change Request 11: Topsoil for project & Overhead Costs**

Josh,

On the afternoon of Friday, April 11<sup>th</sup>, Drew Ridinger, Jamey Sudbeck, Laura Sudbeck, and I inspected the top soil stored by Madison County that was intended to be used on this project. It was determined that the material is not satisfactory. S & S Excavation has provided a price of \$38/CY for the first 2,000 cubic yards of topsoil to be delivered to the site. This \$38/CY is for the dirt and hauling as the cost of placing the topsoil was included in our bid price for this project. The dirt cost plus bonds, insurance, and MPC tax totals **\$80,057.00**. We also request an additional 18 days be added to our contract for this delay anticipating approval for this PCR will be received no later than April 24<sup>th</sup>. We have submitted a soil sample to Ladner Testing Services to verify the soil is acceptable for use on this project.

Required topsoil over the 2,000cy noted above, will be placed for \$60/CY (contract unit cost). This cost covers the cost of the topsoil, hauling and placing the topsoil over and above the contract limits added by PCR 8 for slope improvements. We estimate 300 cubic yards of topsoil will be required at an additional cost of **\$18,000**. As this is a unit cost, no markup is allowed.

As you are aware, we bid this project on April 23, 2024 with a contract date of May 6, 2024. We received our SWPPP permit on September 30, 2024 and began work at the site on October 4, 2024. By that point, our dirt contractor had accepted other contracts and was only working at our site on Saturdays and Sundays if weather allowed. These delays had us beginning work just as the dry weather was ending. Our conservative accounting for weather and sitework delays thru March 2025 is 46 days. We request **\$17,633** for additional overhead (no additional profit) for supervision, fuel, and trucks due to the contract due date extending so far past what was generally expected by all parties at bid day. This amount represents 60 days of limited general conditions based on our original bid.

The total cost of these three changes is **\$115,960.00** (\$80,057 + \$18,000 + \$17,633).

Using the start date of Oct. 4, 2024 and adding 140 contract days, 83 days added by PCR 1-11 plus the 46 weather and sitework delays noted above, establishes an end date of June 30, 2025. It is our intention to complete this project as soon as possible and we appreciate the cooperation that Madison County and JH&H have given us. If you have any questions, give me a call.

Thanks,



David England

Attachments  
S & S Topsoil pricing  
Site drawing indicating topsoil locations

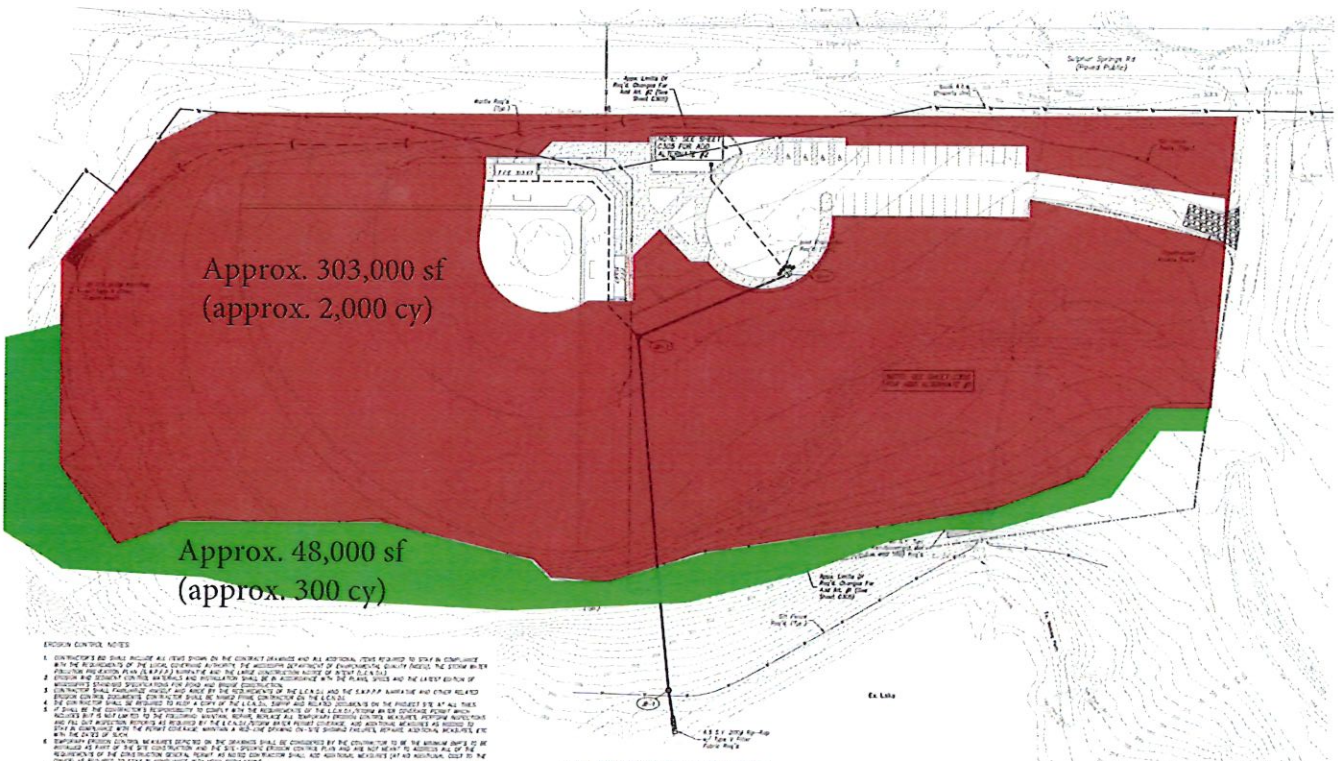
**From:** [Laura Sudbeck](#)  
**To:** [englandenterprisesinc@gmail.com](mailto:englandenterprisesinc@gmail.com); [englandenterprisesinc@gmail.com](mailto:englandenterprisesinc@gmail.com)  
**Subject:** PCR 11 - Topsoil \$38/cy for 2,000 cy - Sulphur Springs Softball complex  
**Date:** Monday, April 14, 2025 8:39:35 AM

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Our unit price to haul and place additional topsoil per the contract is \$40/CY. Since the topsoil that was to be supplied by the county has too much debris and rock in it the cost for S&S Excavation to furnish the 2,000 CY of topsoil will be \$38/CY. Anything over the 2000 CY will be supplied at the original unit price of \$40/CY. If any additional information is needed please let me know.

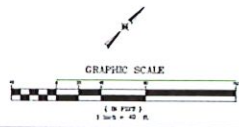
Laura Sudbeck  
S&S Excavation, LLC  
Cell: 601-572-6661  
Fax: 662-673-1131





- EROSION CONTROL NOTES**
1. EROSION CONTROL MEASURES SHALL BE INSTALLED AND MAINTAINED THROUGHOUT THE CONSTRUCTION PERIOD TO PREVENT SOIL EROSION AND SEDIMENTATION FROM THE CONSTRUCTION SITE.
  2. EROSION CONTROL MEASURES SHALL BE DESIGNED AND CONSTRUCTED TO PREVENT SOIL EROSION AND SEDIMENTATION FROM THE CONSTRUCTION SITE.
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  20. EROSION CONTROL MEASURES SHALL BE DESIGNED AND CONSTRUCTED TO PREVENT SOIL EROSION AND SEDIMENTATION FROM THE CONSTRUCTION SITE.

- CONSTRUCTION & EROSION CONTROL SEQUENCE SCHEDULE**
1. INITIAL EROSION CONTROL MEASURES TO PREVENT SOIL EROSION AND SEDIMENTATION FROM THE CONSTRUCTION SITE.
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SOFTBALL COMPLEX SULPHUR SPRINGS PARK  
MADISON COUNTY BOARD OF SUPERVISORS



**EROSION CONTROL LAYOUT**

**C304**



# England Enterprises, Inc.

## General Contractors

8295 Wildwood Road  
Vaughan, MS 39179  
601.906.0218  
englandenterprisesinc@gmail.com

June 16, 2025

Mr. Josh Jeffcoat  
JH&H Architects  
1047 North Flowood Drive  
Flowood, MS 39232-9533

Re: 21-027B Softball Complex, Sulphur Springs Park  
**Proposed Change Request 13: final topsoil add 102 cy \$6,120.00**

Josh,

As we discussed during the June 11, 2025 OAC meeting, we need an additional 102 cy of topsoil to complete the site. This final topsoil will complete the original scope of work as well as all the changes approved to date. The unit cost amount for the topsoil is \$60 cy so no additional markup is allowed resulting in a total cost of \$6,120.00.

We request this change be formally approved by the Board and incorporated into the next change order. If you have any questions, give me a call.

Thanks,



David England

	\$
<b>On-Site WW Treatment System Allowance #2</b>	30,000.00
	\$
Magnolia Electric	(8,549.00)
	\$
Regrading	(2,500.00)
	\$
Reseeding	(600.00)
	\$
Hales Tank Service	(12,575.00)
	<hr/>
	\$
	5,776.00
	\$
PCR 12 insurance	(1,804.00)
	\$
PCR 9 add gates to fence (approved email 4.9.25)	(3,550.00)
	<hr/>
balance	<b>\$ 422.00</b>

Softball